

ORANGE COUNTY AIRPORT COMMISSION
Airport Commission Hearing Room
3160 Airway Avenue
Costa Mesa, CA 92626

MINUTES OF REGULAR MEETING

April 21, 2021

COMMISSIONERS PRESENT: Bruce Junor, Bert Ashland, Susan Dvorak, John Clarey

COMMISSIONERS ABSENT: Brendan O'Reilly

STAFF PRESENT: Barry Rondinella, Airport Director
Rick Francis, Assistant Airport Director
Carolyn Khouzam, Deputy County Counsel
Kevin Flynn, Deputy Airport Director, Maintenance
Dave Shuter, Deputy Airport Director, Facilities
Dave Pfeiffer, Deputy Airport Director, Business Development
Eric Freed, Deputy Airport Director, Public Affairs
Nick Gaskins, Access and Noise Manager
Roger Yee, Maintenance Operations Manager
Gene Duenas, Maintenance Contracts Administration Manager
Jeannette Grieco, Facilities Manager, PM Control Analyst
Bob Bingham, Maintenance Project Manager
Elizabeth Gallegos, Executive Secretary
Rosanna Valdez, Office Specialist

CALL TO ORDER: Chair Junor called the meeting to order.

PLEDGE OF ALLEGIANCE: Chair Junor asked Lee Lowrey to lead the assembly in the Pledge of Allegiance.

1. APPROVAL OF MINUTES: On Commissioner Clarey's motion and Commissioner Dvorak's second, the Regular Meeting minutes of March 3, 2021, was unanimously approved as written.

2. APPROVE CONTRACT FOR RENTAL CAR RECONFIGURATION WORK PACKAGE 3: KIOSKS (ASR 21-000168) Airport Director Barry Rondinella discussed the newly established consolidation process by the County Executive Office for airport development work to be coordinated through Orange County Public Works (OCPW). OCPW Senior Project Manager Leo Tang provided the Commission with a presentation for Rental Car Reconfiguration Work Package 3: Kiosks Contract with Swinerton Builders. The presentation included a computer-rendered example of one of nine future kiosks, background information, project timeline, scope of work, budget, bid summary, rental car lease areas, and additional renderings.

Airport Director Barry Rondinella and OCPW Senior Project Manager Leo Tang provided answers to the Commission's questions regarding bidding and the Engineer's Estimate.

On Vice Chair Ashland's motion and Commissioner Dvorak's second, this item was unanimously approved.

3. APPROVE CONTRACT FOR ELEVATOR AND ESCALATOR MAINTENANCE SERVICES (ASR 21-000279) Maintenance Operations Manager Roger Yee stated John Wayne Airport (JWA) has 28 elevators located throughout the terminal and parking structures, as well as nine escalators in the terminal building. These are all from a variety of manufacturers. The newest elevators and escalators were installed as part of the Terminal C expansion project in 2011. While the oldest and a majority of

the units at the airport were installed in 1990 as part of the original Terminal building construction. For the procurement of this contract, staff chose to utilize the Omnia Partners Cooperative Agreement for elevator and escalator maintenance and repair services. This County Contract Policy Manual (CPM) approved process allows the airport to access the cooperative agreement for similar services. Staff conducted a short proposal evaluation of the approved Omnia companies. That evaluation found that Kone, Inc. had the best pricing and the ability to support JWA's specific pool of equipment. Roger Yee added that Representatives from Kone, Inc., and Omnia are present and available for questions.

Airport Director Barry Rondinella, Maintenance Deputy Airport Director Kevin Flynn, and Maintenance Operations Manager Roger Yee provided answers to the Commission's questions regarding Tasks One and Two, the age of equipment, operational failures, malfunction history, the purpose of the reserve, contract costs, and how often this will need to be redone.

On Commissioner Clarey's motion and Commissioner Ashland's second, this item was unanimously approved.

4. **SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS (Board)** - Airport Director Barry Rondinella stated that on January 12, 2021, the Board approved the airline lease with Allegiant Air; on February 9, 2021, the Board approved the contract renewal with Flagship Airport Services, Inc.; and on March 23, 2021, the Board approved the airline lease with Sun Country, Inc.

5. ADDITIONAL BUSINESS

- A. PUBLIC COMMENTS – Former District Two Airport Commissioner Lee Lowrey thanked the Airport Commission, airport staff, and the Airport Director for the time he served on the Airport Commission and welcomed new Airport Commissioner Susan Dvorak.
- B. AIRPORT DIRECTOR COMMENTS – Airport Director Barry Rondinella provided the Commission with an update on traffic volumes in response to the COVID-19 pandemic and an update to re-opening concessions. Airport Director Barry Rondinella answered the Commission's questions regarding the day pass through TSA and questions regarding the FBO's.
- C. AIRPORT COMMISSION COMMENTS – Chair Junor announced and introduced Susan Dvorak to the Airport Commission. Airport Director Barry Rondinella answered Commissioner Clarey's questions regarding Javier's and Port of Entry.

5. **ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 5:54 p.m.

Respectfully submitted

Elizabeth Gallegos, ASR Manager